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MANUAL FOR THE ISSUANCE OF SPORTING, HUNTING, FISHING AND TRAPPING LICENSES FOR THE YEAR 1988

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MASSACHUSETTS DIVISION OF FISHERIES AND WILDLIFE
GOVERNMENT CENTER
100 CAMBRIDGE STREET, BOSTON, MA 02202

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Approved by Daniel Carter, State Purchasing Agent

FOREWORD

The importance of reading this manual of instructions and referring to same when questions or problems occur cannot be overemphasized. The answers are there! If not, we wish to be so advised. This manual is scrutinized and updated each year. This year we have bound the books so that there are 25 licenses per book rather than 50.

Each year new agents, without preliminary help or advice or training, are authorized to issue licenses; also, common questions continue to arise. The purpose of this section is to address some of these problems.

To circumvent the "trial and error" method particularly for new agents the following is a listing of a few basic instructions which should be helpful:

1. License Form:

   A. Fishing and Trapping License Book is condensed into a two (2) panel form. No deer tag to detach and destroy!!! (See fig. 1 next page)

   B. Hunting and Sporting License Book is a five (5) panel form where panels 4 & 5 are the Antlerless Deer and Turkey Permit Applications. The only time you would have to concern yourself with these two (2) panels and, of course, panel 3 (Deer Tag) would be when issuing a Class H6 or Class H7 license. And that would only be to detach and destroy these three panels!!! (See fig. 2 next page) All other hunting and sporting classes would receive these panels.

   C. Duplicate Certificate copy (Part 2) contains all the information from the original license, enabling the sportsman to go to any licensing agent in order to get a duplicate if his original license is lost or stolen. In the same note, any agent can issue a duplicate license even if the original was not purchased from them.

2. When issuing a license be sure to apply enough pressure so that information is clearly carried through carbons to the fourth copy.

3. It is advisable to remove carbons after the issuance of a license to reduce transfer of carbon residue.

4. As each license is issued, the original and duplicate certificate (Parts 1 & 2) are detached and given to the purchaser. Part 3 (which is not perforated) should UNDER NO CIRCUMSTANCES BE REMOVED FROM THE LICENSE BOOK. This particular copy is the permanent record of issuance to be transmitted intact at the close of the year to the Division of Fisheries and Wildlife office in Boston for audit.

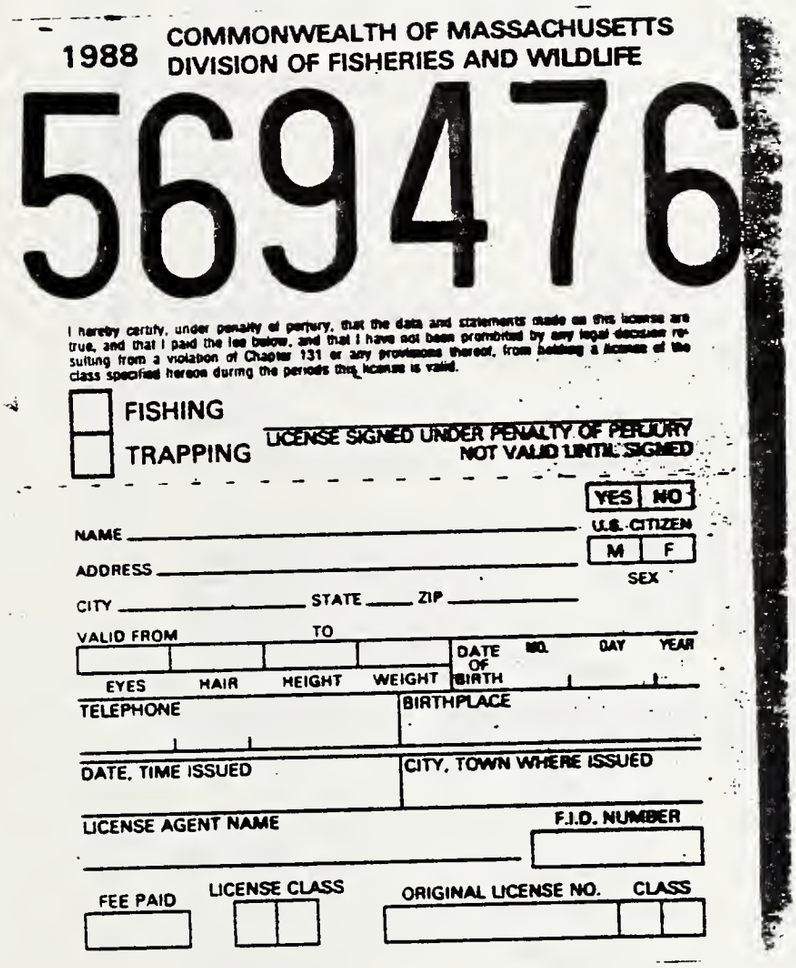
5. It is recommended that an elastic be wrapped around the front cover of your license book and as licenses are issued, part 3 can be flipped over and slid under the elastic so that the book can conveniently be opened to the next license to be issued.

6. As emphasized in Section 4 (above) all license books are returned at the close of the calendar year; it has been mandated by the Office of the State Auditor that this same requirement is applicable to used (totally empty), partially used or unused Archery/Primitive Firearms and Waterfowl stamp books.

7. In regard to accounting for sale of various stamps, since the books only are numbered and not the individual stamps within the same, the Boston Fisheries and Wildlife office lists the name of the individual, quantity purchased and date on the back of the stamp book cover. When a deposit is made, the notation "Deposited (Date)" is made below the last sale and a cut-off line is drawn. Use whatever method you find is workable as long as total accountability is accomplished.

8. Reciprocal F4 and H3 Paraplegic licenses are available for residents of Maine, New Hampshire, Vermont, and Connecticut and may be issued by license agents or by mail through the Boston office.

Fig. 1



1988 COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE

569476

I hereby certify, under penalty of perjury, that the data and statements made on this license are true, and that I paid the fee below, and that I have not been prohibited by any legal decision resulting from a violation of Chapter 131 or any provisions thereof, from holding a license of the class specified hereon during the periods this license is valid.

☐ FISHING
☐ TRAPPING

LICENSE SIGNED UNDER PENALTY OF PERJURY
NOT VALID UNTIL SIGNED

NAME _____ U.S. CITIZEN YES NO

ADDRESS _____ SEX M F

CITY _____ STATE ____ ZIP _____

VALID FROM _____ TO _____

EYES | HAIR | HEIGHT | WEIGHT | DATE OF BIRTH MO. DAY YEAR

TELEPHONE | BIRTHPLACE

DATE, TIME ISSUED | CITY, TOWN WHERE ISSUED

LICENSE AGENT NAME | F.I.D. NUMBER

FEE PAID | LICENSE CLASS | ORIGINAL LICENSE NO. | CLASS

Fig. 2

1988 COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE

000001

☐ HUNTING
☐ SPORTING

LICENSE SIGNED UNDER PENALTY OF PERJURY
NOT VALID UNTIL SIGNED

NAME _____ U.S. CITIZEN YES NO

ADDRESS _____ SEX M F

CITY _____ STATE ____ ZIP _____ MINOR 1 2 3

VALID FROM _____ TO _____

EYES | HAIR | HEIGHT | WEIGHT | DATE OF BIRTH MO. DAY YEAR

TELEPHONE | BIRTHPLACE

DATE, TIME ISSUED | CITY, TOWN WHERE ISSUED

LICENSE AGENT NAME | F.I.D. NUMBER

FEE PAID | LICENSE CLASS | ORIGINAL LICENSE NO. | CLASS

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MASSACHUSETTS DEER 1988 TAG

Upon killing deer fill out below; separate at perforation, and immediately affix to deer.

NAME _____

ADDRESS _____
STREET CITY/TOWN

DATE DEER KILLED _____ TOWN WHERE KILLED _____

DEER MUST BE TAKEN TO AN OFFICIAL DEER CHECKING STATION WITHIN 24 HOURS AFTER KILLING. THE OFFICIAL DIVISION TAG SHALL REMAIN AFFIXED TO THE DEER UNTIL THE ANIMAL IS CUT UP OR OTHERWISE PREPARED FOR FOOD PURPOSES OR FOR TANNING OR MOUNTING BY A TAXIDERMIST.

VOID IF DETACHED BEFORE KILLING DEER

DESTROY ALL TAGS FOR CLASS H6, H7

000001
Type or Print

COMMONWEALTH OF MASSACHUSETTS
1988 DIVISION OF FISHERIES AND WILDLIFE ANTLERLESS DEER PERMIT APPLICATION

Name _____

Mail Address _____

City or Town _____

State _____ Zip _____

ZONE CHOICE
CHECK ONLY ONE

SEE DEER HUNTING ZONES MAP FOR LOCATIONS

ZONE 01. ☐ ZONE 02. ☐ ZONE 03. ☐ ZONE 04. ☐
ZONE 05. ☐ ZONE 06. ☐ ZONE 07. ☐
ZONE 08. ☐ ZONE 09. ☐ ZONE 10. ☐ ZONE 11. ☐
ZONE 12. ☐ ZONE 13. ☐ ZONE 14 ☐

PLEASE READ REVERSE SIDE BEFORE COMPLETING APPLICATION

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DIVISION OF FISHERIES AND WILDLIFE
1988 MASS. TURKEY PERMIT APPLICATION

Type or Print

Name _____

Mail Address _____

Town _____ State ____ Zip _____

HUNTING PERIOD CHECK ONLY ONE CHOICE.

MAY 4 - 9 ☐ MAY 11 - 23 ☐

TABLE OF CONTENTS PAGE

Definitions.....1
Laws and Policies Regarding the Sale and Issuance of Licenses.2,3
When License is Needed - Not Needed.....3
License Forms - Description.....3,4 & 5
A. Steps in Issuing.....5,6
B. Miscellaneous Issuing Instructions.....6
1. Vendor Record of Licenses Issued
2. Retention of Fees.....7
3. Duplicate Licenses
4. Voids
5. Visible Display of Licenses
6. Free Licenses.....8
7. Sporting Licenses
8. Resident Citizen Minors.....8,9
9. Non-Resident Citizen Minors.....9,10
10. Non-Resident Military Personnel Stationed in the Commonwealth
11. Alien Licenses.....10,11
12. Abstracts of Fisheries and Wildlife Laws.....12
13. Trapping Licenses
14. Special Price Licenses
15. Issuance of Following Year Licenses in Nov. & Dec.
Accounting and Operation Procedures.....13
Monthly Remittances.....13,14
Annual Return of License Books
Payment to Director
Mailing Procedures.....15
Inspection
Supplies
License Classes - Specific Instructions:
Class F1 - Resident Citizen Fishing - $12.50
Class F2 - Resident Citizen Minor Fishing - $6.50
Class F3 - Resident Citizen Fishing Age 65-69 - $6.25.....16
Class F4 - Resident Citizen Fishing (Blind, Paraplegic, Mentally Retarded, Over 70) - FREE
Class F5 - Resident Alien Fishing - $14.50.....16,17
Class F6 - Non-Resident Citizen/Alien Fishing - $17.50
Class F7 - Non-Resident Citizen/Alien 7-day Fishing - $11.50
Class H1 - Resident Citizen Hunting
Class H2 - Resident Citizen Hunting Age 65-69 - $6.25.....18
Class H3 - Resident Citizen Hunting Paraplegic - FREE
Class H4 - Resident Alien Hunting - $19.50.....18,19
Class H5 - Non-Resident Citizen/Alien Hunting (Big Game) - $48.50
Class H6 - Non-Resident Citizen/Alien Hunting (Small Game) -$23.50.....19,20

TABLE OF CONTENTS (continued) PAGE

Class H7 - Non-Resident Citizen/Alien Commercial Shooting Preserve (3-day) - $19.50.....20,21
Class S1 - Resident Citizen Sporting - $19.50
Class S2 - Resident Citizen Sporting Age 65-69 - $9.75
Class S3 - Resident Citizen Sporting Over 70 - FREE....21,22
Class T1 - Resident Citizen Trapping - $20.50
Class T2 - Resident Citizen Minor Trapping - $8.50
Class T3 - Resident Citizen Trapping Age 65-69 - $10.25
Class T4 - Non-Resident Citizen Trapping License (to be issued by Boston Fisheries and Wildlife office only) - $300.00
Class DF - Duplicate Fishing - $2.00.....23
Class DH - Duplicate Hunting - $2.00
Class DS - Duplicate Sporting - $2.00
Class DT - Duplicate Trapping - $2.00
Class M1 - Archery/Primitive Firearm Stamp - $5.10.....,24
Class M2 - Mass. Waterfowl Stamp - $1.25
Antlerless Deer Permit Applications
Bear Permits.....25
Turkey Permits
License Price List.....26

DEFINITIONS

Adults: As of January 01, 1974, all reference to the word "ADULT" found in this manual shall mean any person who has obtained the age of eighteen.

Age: The words, "15 years of age or over", "over 70" mean a person who has reached his 15th birthday or 70th birthday. A person is under 15 until his 15th birhday and a person is under 70 until his 70th birthday.

Agent/Vendor: Any city or town clerk or any person duly authorized by the Director to issued licenses at their place of business located inside or outside the Commonwealth.

Minor: An applicant who has not reached his 18th birthday.

Non-Resident Alien: A foreign-born person who has not received his final naturalization papers and is still a subject or citizen of a foreign country and has not continuously resided within the boudaries of the Commonwealth of Massachusetts for a period of at least six (6) consecutive months immediately prior to date of application.

Non-Resident Citizen: A citizen of the United States who has not continuously resided within the boundaries of the Commonwealth of Massachusetts for a period of at least six (6) consecutive months immediately prior to the date of application.

Resident Citizen: A citizen of the United States who has continuously resided within the boundaries of the Commonwealth of Massachusetts for a period of at least six (6) consecutive months immediately prior to the date of application. A person may not be a resident of two states at the same time.

GENERAL AND SPECIFIC INTRUCTION FOR THE ISSUANCE OF SPORTING, HUNTING, FISHING AND TRAPPING LICENSES

Laws and Policies Regarding the Sale and Issuance of Licenses:

1. No agent shall back-date any licenses.

2. Agents shall issue alien hunting licenses.

3. Agents may request proof of residency (i.e. Driver's license) prior to the issuance of any resident license.

4. Agents are not authorized to issue refunds for licenses without prior approval from this office.

5. Agents shall not exchange one class of license for another.

6. Agents shall, on the first Monday of every month, pay to the Director all monies received by them for licenses and stamps issued during the month preceding, except those fees which they are authorized to retain.

7. Agents shall, within thirty days next succeeding January first in each year, return to the Director all licenses and stamp books received during the year preceding including all stubs, voids, used and unused licenses and stamp books. However, in an effort to reduce mailing costs, Division Personnel or U.P.S. will attempt to pick up all of these records within the first three months of the subsequent calendar year. If unsuccessful, it will then become the responsibility of the agent to do so.

8. Agents shall issue licenses and remit for same in consecutive license number order.

9. City and town clerks are responsible for collecting the correct fee for licenses issued. At no time is the clerk permitted to change the fee prescribed by law. Fees may not be retained by other authorized agents whose place of business is located within the Commonwealth.

10. At no time is the agent permitted to deviate from the definition established by law applicable to those persons eligible for Class S3, F4, H3 free licenses.

11. A resident citizen is not required to present his or her Firearms Identification Card in order to obtain a hunting or sporting license. The resident citizen who wishes to bow hunt only is not required to have an F.I.D. card for this purpose. The space on the license for the listing of the F.I.D. number is for the hunter's convenience.

11. (continued) However, it is the responsibility of any resident citizen who owns or has in his possession any firearms for whatever purpose to have a Firearms Identification Card.

When License is Needed - Not Needed

A. Necessity for License:

1. It is unlawful, at any time or place in this State, for any person 15 years of age or older to hunt, pursue, or kill with a gun, bow and arrow or other means or device, except a trap, any wild bird, reptile, amphibian or mammal or to angle for fish in any inland waters without having procured a license to do so.

2. It is unlawful at any time or place in this State for any person 12 years of age or older to trap any wild mammal, reptile or amphibian without first having procured a license to do so.

B. License not Required:

1. No license is required of a person under 15 years of age to fish in inland waters or for a person between the ages of 12 and 14, inclusive, to hunt wild birds, reptiles, amphibians or mammals provided, in the case of the latter, that said person is accompanied by a duly license adult, and only one weapon shall be used in such hunting, and they shall not exceed the established bag limit for one person. Not more than one such minor shall accompany one adult.

2. No license is required if any legal resident or any member of his immediate family 15 years of age or older to hunt on land owned or leased by him, or for any such resident or any such member of his family to trap on such land, or to fish in inland waters bordered by such land if he is or they are actually domiciled thereon and such land is used principally for agricultural purposes.

License Forms - Description

(1) There are two separate forms:

Fishing/Trapping licenses are on salmon pads. The licenses are only two panels long. This eliminates the need to remember to tear a deer tag off a license sold for fishing or trapping.

Hunting/Sporting licenses are five panels long and are manilla. The five panels are the two which sales outlets traditionally completed, the deer tag and two permit applications. You do not have to do anything with panels 3 thru 5. Leave them attached and give them to the customer.

There will be only two instances in which you will have to detach the deer tag and permit application forms and chances are good that most of you will never sell licenses in these categories. They are H6 - Nonresident Citizen/Alien Small Game License, and H7 - Nonresident Citizen/Alien Commercial Shooting Preserve (3-day).

It may seem cumbersome dealing with two forms instead of one but we are that sales outlets will find it a convenience not to detach tags, and the color coding will be a benefit for law enforcement.

(2) Permit application tags are attached to the hunting/sporting license:

Application forms for the 1988 antlerless deer permit and the 1988 turkey hunting permit are attached to the hunting/sporting license. This is a convenience to the sportsmen who receives everything at once when he or she buys a license. It also eliminates impatient callers at your store or office who want to know when these items will be available.

(3) The duplicate form is a separate slip which contains complete information and can be honored at any sales outlet:

The 1988 duplicate tag (on both hunting/sporting and fishing/trapping licenses) is a separate slip which contains complete information about the purchaser including address, hair and eye color, date and place of birth, et cetera.

Filling out the duplicate slip will entail no extra effort as the information will strike through to the second part of the license form via carbon. When a sportsman purchases a license you should also tear off the first onion skin copy (part 2) and give it to the purchaser. This is the duplicate slip.

Should a sportsmen come in with a duplicate slip and an affidavit affirming how he/she lost the license, all of the information you need will already be there. There will be no need to verify information on the license and no need for the sportsman to return to the point of purchase.

Please honor requests for replacement licenses as they come in. You will find this service much appreciated by those who need to use it. However, if the purchaser does not have the duplicate slip, he must return to the original place of purchase or contact this office.

(4) The license form (both the fishing/trapping and hunting/sporting license) consists of four parts:

(1) the license
(2) the duplicate form (onion skin)
(3) the clerk's copy (onion skin)
(4) the remittance copy

When you write you are making four copies. Please use a hard surface, a ball point pen and BEAR DOWN HARD.

Issuing Licenses

PLEASE NOTE: Under Chapter 131, section 12, M.G.L. all city and town clerks are required to sell fishing, trapping, hunting and sporting licenses.

A. Steps in Issuing:

1. Be sure you are using the correct license form.

2. Make sure that you print plainly using a clear-writing ball point pen and that sufficient pressure is used so that the carbon copies will be legible.

3. Fill in all the information requested including the full name, complete address, sex, citizenship, date of birth, birthplace, color of eyes, color of hair, weight, height, date and time issued, and check the appropriate license type box on panel 1. Under no circumstances should an agent predate or post date a license. The licensee shall fill in the fee paid for the license in the block provided and sign. Phone number is voluntary and indicates licensee is willing to participate in a Division phone survey; number is not for public disclosure.

4. The license class must be written in the license class block on the license by the clerk. Use the alpha-numeric code for each license class such as F1, T2, S3, H4, DS, et cetera. The license class block and fee block on the license have a special mask to detect attempt to alter. Write clearly and do not attempt to erase. This will void the license.

5. Licenses may be purchased in person, by mail, or by a designee of the applicant in which case the license is not valid until signed by the licensee. Agents may issue the license without the fee block and signature filled in, but should advise the designee for the applicant that this must be signed to validate the license. The license should be signed only by the licensee.

6. Licenses must be signed by the agent or his authorized personnel issuing the license.

7. Upon recording license information in full, the agent must detach the license and attached tags (if applicable) from the book, except in the case of H6 or H7 nonresident licenses - destroy panels 3 thru 5, and give it to the licensee or his designee. Part 2 (duplicate slip - onion skin) should also be detached and given to the licensee or his designee. Part 3 (vendor record - onion skin) shall remain permanently in the book and will serve as the agent's record of issuance until returned to the Division at the end of the calendar year. Part 4 (remittance copy) shall be turned in with the monthly report.

8. If a mistake of any kind is made in filling out the license, it must be voided. No erasures of any kind are permitted. (See section on Voids).

B. Miscellaneous Issuing Instructions

1. License Agent's Record of Licenses Issued: This must be retained until returned to the Division in January next so that agent may verify any descrepancy in remittances and to fill requests for duplicate licenses in cases where the licensee has lost the license and duplicate slip. (See section on "Duplicate Licenses").

2. Retention of Fees: Under Chapter 131, section 17, M.G.L., city and town clerks are authorized by law to retain a fee of fify cents ($.50) for the issuance of hunting, sporting, fishing and trapping licenses, except in the case of free licenses and duplicate licenses. Clerks may retain a fee of ten cents ($.10) for each Archery/Primitive Firearm Stamp issued and twenty-five cents ($.25) for each Mass. Waterfowl Stamp issued. Other license agents whose place of business is located within the Commonwealth are not authorized to retain fees.

3. Duplicate Licenses: Advise the licensee to retain the duplicate slip and keep it in a safe place. The licensee should provide this slip to any authorized agent in order to obtain a duplicate license for a fee of $2.00. If he does not have the duplicate slip, he may present his original license number to the agent where he obtained the license originally, or contact this office. All applications for a duplicate license must be accompanied by an affidavit setting forth the circumstances of said loss. (See section on "Specific Instructions" for the issuance of duplicate licenses.)

4. Voids: If a license is torn from the book and subsequently voided, a written statement must be made on the back of the original copy of the license giving the reason for the void. All explanations must be clearly written. If a mistake of any kind is made in filling out the license, it must be voided. The words "Voided - Error" must be written across the face of the original and appear in clear carbon on the copies. No erasures of any kind are permitted. Whenever it is necessary to void a license, return the voided original and remittance copy with the corresponding monthly remittance and list the respective number of the void license on the designated line on the remittance sheet. (See section on "Monthly Remittances".)

5. Visible Display of License: As required by our rules and regulations, licenses must be worn on the outer clothing of every person while he is fishing, hunting or trapping. Please instruct the licensee regarding the requirement that the license be visibly worn on his person at all times while fishing, hunting or trapping.

6. Free Licenses: There are three classes of free licenses: Class S3 (sporting - includes trapping) for resident citizens over seventy years of age; Class F4 (fishing) for resident citizen paraplegics, blind, mentally retarded, and over seventy; and Class H3 (hunting) for resident citizen paraplegics. (See section on "Specific Instructions" regarding the qualifications for obtaining these licenses).

7. Sporting Licenses: It is the policy of the Division that a person who buys a fishing or hunting license cannot subsequently return such separate license and apply it as credit toward the sporting license (which permits both hunting and fishing). It would be helpful if you would remind those who apply for a separate license that they cannot expect any credit if they later desire a combined license (sporting license). The holder of a Class S3 (resident citizen sporting over 70 years of age) should be informed that his license also permits trapping. No other sporting license permits trapping.

8. Resident Citizen Minors: Resident citizen minors under the age of 15 cannot obtain a fishing (Class F1 or F2), hunting (Class H1) or sporting (Class S1) nor can a minor under 12 years of age obtain a trapping (Class T2). Every application for a hunting or sporting license from a resident citizen minor, 15 to 17 years, inclusive, or for a trapping license from resident citizen minor, 12 to 17, inclusive, must be in writing and accompanied by the written consent of the parent or guardian, which shall be preserved for one year by the agent or the Director as the case may be. In addition thereto, every resident citizen minor, who makes application for a hunting or sporting license, must comply with one of the following three regulations:

License Book

[1] A written statement that at all times when hunting or target shooting other than on a duly recognized range, said minor shall be accompanied by a person eighteen years of age or older; or

[2] Evidence that said minor has held a license authorizing him to hunt in this state in a prior year; or

[3] A certificate of competency from a safety firearm course approved by the Division of Environmental Law Enforcement, or an approved certificate from another state issued not more than 3 years prior to minor reaching his 15th birthday.

Check block [1], [2] or [3] on license to indicate under which condition minor's license was issued.

9. Non-Resident Citizen Minor: Non-Resident Citizen minors under the age of 15 cannot obtain a fishing (Class F6 or F7), small game hunting (Class H6), big game hunting (Class H5), or three-day commercial shooting preserve hunting license (Class H7). Every application for any of the above-mentioned hunting licenses from non-resident minors, 15 to 17 years, inclusive, must be in writing and accompanied by the written consent of the parent of legal guardian, which shall be preserved for one year by the agent or the Director, as the case may be. In addition thereto, every non-resident citizen minor, who makes application for a hunting license must comply with one of the following regulations:

License Book

[1] A written statement that at all times when hunting or target shooting other than on a duly recognized range, said minor shall be accompanied by a person eighteen years of age or older; or

[2] Evidence that said minor has held a license authorizing him to hunt in this state in a prior year; or

[3] A certificate of competency from a safety firearm course approved by the Division of Environmental Law Enforcement, or an approved certificate from another state issued not more than 3 years prior to minor reaching his 15th birthday.

Check block [1] , [2] or [3] on license to indicate under which condition minor's license was was issued.

10. Non-Resident Military Personnel Stationed in the Commonwealth: A non-resident person who is on active duty in the Armed Forces of the United States and is stationed within the Commonwealth upon presentation of a Green active duty identification card is entitled to a resident hunting, fishing, sporting or trapping license at the appropriate resident fee. A Red card (Reserve/National Guard) or Buff or Blue card (retired) is not acceptable.

11. Alien Licenses: Aliens are divided into two categories: resident and non-resident. Resident alien fishing licenses (Class F5) and non-resident alien fishing (Classes F6 and F7) must be procurred once the respective alien attains the age of 15. Resident alien hunting licenses (Class H4) and non-resident alien hunting licenses (Classes H5, H6 & H7) shall be issued by agents upon presentation of the applicant's alien gun permit. These permits are issued on a calendar year basis and agents must verify in each case that such permit is current before issuance of the license. A visual check is all that is required; the permit is then returned to the alien. All aliens requesting information should be informed that they must obtain an alien gun permit to possess any firearms prior to being approved for an alien hunting license. Permits are available from the Department of Public Safety, 1010 Commonwealth Avenue, Boston. *

*Please note exception. The resident or non-resident alien who wishes to purchase a license for bow hunting purposes only is not required to have a gun permit in order to purchase same. However, the wording "FOR BOW HUNTING ONLY" must be clearly printed on the face of the hunting license issued in the area labeled "valid from... to" as indicated on Fig. 3 - next page.

Fig. 3

Insert wording:
"FOR BOW HUNTING ONLY" here →

1988 COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE

000001

I hereby certify under penalty of perjury that the data and statements made on this license are true and that I paid the fee below and that I have not been prohibited by any rule, decision resulting from a violation of Chapter 131 or any provisions thereof from obtaining a license of the class specified hereon during the periods this license is valid.

☐ HUNTING
☐ SPORTING

LICENSE SIGNED UNDER PENALTY OF PERJURY
NOT VALID UNTIL SIGNED

NAME _____ U.S. CITIZEN YES NO

ADDRESS _____ SEX M F

CITY _____ STATE ____ ZIP _____ MINOR 1 2 3

VALID FROM _____ TO _____

EYES	HAIR	HEIGHT	WEIGHT	DATE OF BIRTH MO. DAY YEAR

TELEPHONE _____ BIRTHPLACE _____

DATE, TIME ISSUED _____ CITY, TOWN WHERE ISSUED _____

LICENSE AGENT NAME _____ F.I.D. NUMBER _____

FEE PAID	LICENSE CLASS	ORIGINAL LICENSE NO.	CLASS

000001

MASSACHUSETTS DEER 1988 TAG

Upon killing deer fill out below; separate at perforation, and immediately affix to deer.

NAME _____

ADDRESS _____
STREET CITY/TOWN

DATE DEER KILLED _____ TOWN WHERE KILLED _____

DEER MUST BE TAKEN TO AN OFFICIAL DEER CHECKING STATION WITHIN 24 HOURS AFTER KILLING. THE OFFICIAL DIVISION TAG SHALL REMAIN AFFIXED TO THE DEER UNTIL THE ANIMAL IS CUT UP OR OTHERWISE PREPARED FOR FOOD PURPOSES OR FOR TANNING OR MOUNTING BY A TAXIDERMIST.

VOID IF DETACHED BEFORE KILLING DEER

DESTROY ALL TAGS FOR CLASS H6, H7

000001
Type or Print

COMMONWEALTH OF MASSACHUSETTS
1988 DIVISION OF FISHERIES AND WILDLIFE
ANTLERLESS DEER PERMIT APPLICATION

Name _____

Mail Address _____

City or Town _____

State _____ Zip _____

ZONE CHOICE
CHECK ONLY ONE

SEE DEER HUNTING ZONES MAP FOR LOCATIONS

ZONE 01. ☐	ZONE 05. ☐	ZONE 08. ☐	ZONE 12. ☐
ZONE 02. ☐	ZONE 06. ☐	ZONE 09. ☐	ZONE 13. ☐
ZONE 03. ☐	ZONE 07. ☐	ZONE 10. ☐	ZONE 14. ☐
ZONE 04. ☐		ZONE 11. ☐	

PLEASE READ REVERSE SIDE BEFORE COMPLETING APPLICATION.

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DIVISION OF FISHERIES AND WILDLIFE
1988 MASS. TURKEY PERMIT APPLICATION

Type or Print

Name _____

Mail Address _____

Town _____ State ____ Zip _____

HUNTING PERIOD — CHECK ONLY ONE CHOICE.

MAY 4 - 9 ☐ MAY 11 - 23 ☐

PLEASE READ REVERSE SIDE BEFORE COMPLETING APPLICATION

12. Abstracts of the Fish and Wildlife Laws: The 1988 Abstracts offer large type size and greater readability. They include the map of the antlerless deer zones needed to accompany the antlerless deer permit application. They include the map of law enforcement districts and contact points for each district and they include information about the State's sportfishing awards program. The agent shall issue to each licensee a copy of the current "Abstracts of the Fish and Wildlife Laws"; a sufficient supply of which has been furnished to you.

13. Trapping Licenses: Trapping licenses (Classes T1 & T2) shall only be issued to resident citizens. Resident aliens do not qualify for a trapping license; they must secure their final naturalization papers in order to become eligible. Non-resident citizens shall be issued a trapping license (Class T4) by the Boston Fisheries and Wildlife office only. Non-reśident aliens are not eligible for a trapping license until they have secured their final naturalization papers and then they are eligible for a Class T4 non-resident citizen trapping license issued by the Boston Fisheries and Wildlife office only.

14. Special Price Licenses: Special price licenses include: Class F3 (fishing) for resident citizens, age 65 - 69; Class H2 (hunting) for resident citizens, age 65 - 69; Class S2 (sporting) for resident citizens, age 65 - 69; and Class T3 (trapping) for resident citizens age 65 - 69.

15. Issuance of Following-Year Licenses in November and December: Licenses may be sold during the months of November and December for the following year; however, monthly remittances for November and December must be computed and submitted separately from those of the year following - this includes the sale of stamps also". Please submit remittances on SEPARATE remittance forms.

Accounting and Operation Procedures:

Monthly Remittances

Agents are reminded that the law requires them to make their monthly remittances on the first Monday of the month to the Division of Fisheries and Wildlife, Boston office, for all licenses issued during the previous month. (See Chapter 131, section 18, M.G.L.)

The monthly remittance form is to be prepared in duplicate, with both copies being returned to the Boston office, along with the remittance copies of the licenses issued for that month and a check or money order in payment thereof. The duplicate copy of the remittance forms will be verified and receipted by Fisheries and Wildlife personnel and will be returned to the respective agents immediately thereafter.

Note: The fourth copy (remittance copy) for each license issued for the month must accompany the corresponding monthly remittance; the original and fourth copy of void licenses must also be returned with the matching remittance.

The serial numbers of each license issued should be listed inclusively on the remittance form, the net number of each class of license issued and the net number of each void should be listed in its designated column. Each monthly remittance should further include the gross value, total fee retained, if any, the net value for each license sold and the totals for all classes combined. Licenses sold in November and December for the current year and for the year following should be computed separately and remittances submitted on separate remittance forms.

IN THE EVENT NO SALES ARE MADE DURING THE MONTH, AGENTS MUST SUBMIT MONTHLY REMITTANCE FORMS (IN DUPLICATE) WITH THIS FACT INDICATED.

In making remittances city and town clerks will deduct fifty cents ($.50) for each license sold, with the exception of duplicates and free licenses, ten cents ($.10) for each Archery/Primitive Firearm Stamp sold, and twenty-five ($.25) for each Mass. Waterfowl Stamp sold. Other issuing agents, whose place of business is located within the Commonwealth are not authorized by law to retain fees.

Annual Return of License Books

With reference to returning the stubs and licenses for auditing purposes, we quote a portion of section 18 of Chapter 131, M.G.L.:

> "Each such issuing office shall within thirty days next succeeding January first in each year, return to the Director all license books received during the year preceeding, including all stubs and voids and unused licenses."

However, in an effort to reduce mailing costs, Division district personnel or United Parcel Service (U.P.S.) will attempt to pick up these records within the first three months of the subsequent calendar year. If unsuccessful, it will then be the responsibility of the agent to return all used and unused license books and all used and unused Archery/Primitive Firearm and Mass. Waterfowl stamp booklets with the licenses. (See section on "Mailing Procedures" regarding the proper method of return.)

Payment to the Director

All monies received by the agents for licenses issued during the month preceding minus the fees retained, if any, shall accompany the monthly remittance forms. All such remittances shall be by check, United States Post Office money order, express money order, or in lawful money of the United States. Checks and money orders should be made payable to the "Commonwealth of Massachusetts". Because of the volume of remittances received monthly it is preferred that one such check or money order be submitted by each issuing agent's office in the total amount of the payment due the Commonwealth.

Mailing Procedures

Postal regulations require that all packages containing written materials such as remittance forms, be submitted by first class mail, therefore, agents are responsible for forwarding monthly remittances to the Division either by first class mail or outside the mails.

Inspection

License records are the property of the Commonwealth and thus shall at all times be available for public inspection and shall be subject to audit at all times by the Director, the State Auditor, the Director of Environmental Law Enforcement, or the Comptroller, or by their respective designees.

Supplies

If additional supplies, such as licenses, abstracts or remittance forms are needed, either write or phone the Division of Fisheries and Wildlife, Leverett Staltonstall Building, Government Center, 100 Cambridge Street, Boston, MA 02202 (617-727-3156) or contact your local District Wildlife Manager.

License Class - Specific Instructions

Class F1 - Resident Citizen Fishing - $12.50

To be issued to any resident citizen of the United States over 18 years of age whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application, or to non-resident military personnel stationed in the Commonwealth.

Class F2 - Resident Citizen Minor Fishing - $6.50

To be issued to any resident citizen of the United States, 15 to 17 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

This license entitles a minor applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law.

Class F3 - Resident Citizen Fishing (Age 65 - 69) - $6.25

To be issued to any resident citizen of the United States, 65 - 69 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

This license permits the applicant to angle for fish in inland waters of this state in accordance with the seasons and regulations established by law.

Class F4 - Resident Citizen Fishing (Blind, Paraplegic, Mentally Retarded, and Over 70) - FREE

To be issued to any resident citizen of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application who meets the following requirements:

a. Blind: sightless or having less than 1/10 of normal vision in the more efficient eye when refractive defects are fully corrected by lenses;

b. Paraplegic: total paralysis of the lower half of the body with involvement of both legs;

c. Mentally Retarded: failure in intellectual development that results in social incompetence and is held to be caused by defect in the central nervous system and to be incurable. An applicant must show a certificate attesting to that effect signed by a duly qualified physician, or a written statement from a public school official in the city or town in which such person is residing indicating that such person has been classified as mentally retarded.

d. Resident Citizen Over 70 years of age.

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law.

Please note section 8 of the "FOREWORD" concerning reciprocal licenses.

Class F5 - Resident Alien Fishing - $14.50

To be issued to any resident alien, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

Class F5 (continued)

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law.

Class F6 - Non-Resident Citizen/Alien Fishing - $17.50

To be issued to any non-resident, 15 years of age or older, whose legal residence is outside the Commonwealth.

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law.

Class F7 - Non-Resident Citizen/Alien 7-Day Fishing - $11.50

To be issued to any non-resident, 15 years of age or older, whose legal residence is outside the Commonwealth.

The agent shall write and spell out on the face of the licensel in the space provided, the inclusive and consecutive dates for which the license is valid - for example: "from: 9/1/88 to 9/7/88".

This license entitles the applicant to angle for fish in inland waters for the seven days so specified in accordance with the seasons and regulations established by law.

Class H1 - Resident Citizen Hunting - $12.50

To be issued to any resident citizen of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding the date of application, or to non-resident military personnel stationed in the Commonwealth.

Refer to page 8 regarding the issuance of a hunting license to a resident citizen between the ages of 15 and 17, inclusive.

This license entitles the applicant to hunt birds and mammals in the State in accordance with the seasons and regulations established by law.

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Class H2 - Resident Citizen Hunting, Age 65 - 69 - $6.25

To be issued to any resident citizen of the United States, 65 - 69 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

This license entitles the applicant to hunt birds and mammals in the State in accordance with the seasons and regulations established by law.

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Class H3 - Resident Citizen Hunting (Paraplegic) - FREE

To be issued to any resident citizen of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding the date of application and who has total paralysis of the lower half of the body with involvement of both legs.

Refer to page 8 relative to the issuance of a resident citizen paraplegic hunting license to an applicant between the ages of 15 and 17, inclusive.

This license entitles the applicant to hunt birds and mammals in accordance with the seasons and regulations as established by law.

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Please note section 8 of the "FOREWORD" concerning reciprocal licenses.

Class H4 - Resident Alien Hunting - $19.50

Shall be issued by agents to any resident alien of the United States, 15 years of age or older whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding the date of application. The applicant must present his alien gun permit to the agent. These permits are issued on a calendar year basis and agents must verify in each case that such permit is current before issuance of the license. Alien applicants, age 15 to 17 years, inclusive, in addition to acquiring an alien gun permit are also subject to the same regulations stipulated for Resident Citizen Minors, Section 8, page 8.

Class H4 (continued)

Please note exception. The resident alien who wishes to purchase a license for bow hunting purposes only is not required to have a gun permit in order to purchase same. However, the wording "FOR BOW HUNTING ONLY" must be clearly printed on the face of the hunting license issued in the area labeled "valid from...to" as indicated on the sample on page 11A (FIG. 3).

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Class H5 - Non-Resident Citizen/Alien Hunting (Big Game) - $48.50

Agents may issue to non-resident citizens and aliens of the United States, 15 years of age or older, whose legal residence is outside the Commonwealth.

Refer to page 9 relative to the issuance of a non-resident citizen big game hunting license to an applicant between the ages of 15 and 17, inclusive. The same regulations apply to an alien applicant between the ages of 15 and 17, inclusive.

Before obtaining this license, aliens must show evidence of having received a valid gun permit for the applicable year in accordance with the provisions of Section 131H of Chapter 140, G.L. from the Department of Public Safety, 1010 Commonwealth Avenue, Boston. Please note exception. The non-resident alien who wishes to purchase a license for bow hunting purposes only is not required to have a gun permit in order to purchase same. However, the wording "FOR BOW HUNTING ONLY" must be clearly printed on the face of the hunting license issued in the area labeled "valid from...to" as indicated on the example on page 11A (FIG. 3).

This license entitles the applicant to hunt all game including deer, bear and turkey in accordance with the seasons and regulations established by law.

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Class H6 - Non-Resident Citizen/Alien Hunting (Small Game) - $23.50

Agemt may issue only to non-resident citizens and aliens of the United States, 15 years and older, whose legal residence is outside the Commonwealth.

Class H6 (continued)

Refer to page 9 relative to the issuance of a non-resident citizen/alien hunting license to an applicant between the ages of 15 and 17, inclusive.

This license entitles the applicant to hunt all game excepting deer, bear and turkey, in accordance with the seasons and regulations established by law. The procedure for issuance to non-resident aliens is the same that is described on page 10, section 11, "Alien Licenses". Before obtaining this license, aliens must show evidence of having received a valid alien gun permit for the applicable year in accordance with the provisions of Section 131H of Chapter 140, G.L., from the Department of Public Safety, 1010 Commonwealth Avenue, Boston. Please note exception. The non-resident alien who wishes to purchase a license for bow hunting purposes only is not required to have a gun permit in order to purchase same. However, the wording "FOR BOW HUNTING ONLY" must be clearly printed on the face of the hunting license issued in the area labeled "valid from...to" as indicated on the example shown on page 11A (FIG. 3).

DO NOT ISSUE Deer Tag, Antlerless Deer or Turkey Permit Application panels. AGENT MUST DETACH these panels and DESTROY them immediately upon issuing this license.

Class H7 - Non-Resident Citizen/Alien Commercial Shooting Preserve (3-Day) - $19.50

Agents may issue to non-resident citizens and aliens of the United States 15 years of age or older, whose legal residence is outside the Commonwealth.

Refer to page 9 relative to the issuance of a non-resident citizen/alien three-day commercial shooting preserves hunting license to an applicant between the ages of 15 and 17, inclusive.

The Agent shall write and spell out on the face of the license in the space provided, the inclusive and consecutive dates for which the license is valid - for example: "from 9/1/88 to 9/3/88.

This license entitles the applicant to hunt only on authorized commercial shooting preserves for a three-consecutive day period. Applicants should be advised that this license does NOT permit them to hunt elsewhere in the State.

The procedure for issuance to non-resident aliens is the same as that described on page 10, Section 11, "Alien Licenses".

Class H7 (continued)

Before obtaining this license, aliens must show evidence of having received a valid alien gun permit for the applicable year in accordance with the provisions of Section 131H of Chapter 140, G.L. from the Department of Public Safety, 1010 Commonwealth Avenue, Boston.

DO NOT issue Deer Tag, Antlerless Deer or Turkey Permit Application panels. Agent MUST DETACH and DESTROY these panels immediately upon issuing this license.

Class S1 - Resident Citizen Sporting - $19.50

To be issued to any resident citizen of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application, or to non-resident military personnel stationed in the Commonwealth.

Refer to page 8 regarding the issuance of a sporting license to a resident citizen between the ages of 15 and 17, inclusive.

This license entitles the applicant to angle for fish in inland waters and to hunt birds and mammals in accordance with the seasons and regulations established by law.

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Class S2 - Resident Citizen Sporting (Age 65 - 69) - $9.75

To be issued to any resident citizen of the United States 65 - 69 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

This license entitles the applicant to angle for fish in inland waters and to hunt birds and mammals in accordance with the seasons and regulations established by law.

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Class S3 - Resident Citizen Sporting (Over 70) - FREE

To be issued to any resident citizen of the United States, 70 years of age or older, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

Class S3 - (continued)

This license entitles the applicant to angle for fish in inland waters and to hunt all game AND TRAP MAMMALS in accordance with the seasons and regulations established by law.

For Resident Citizens Over 70 who wish to fish only, see page 16, Class F4, section D.

Issue Deer Tag, Antlerless Deer and Turkey Permit Application panels.

Class T1 - Resident Citizen Trapping - $20.50

To be issued to any resident citizen of the United States 18 years of age or older, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding the date of application or to non-resident military personnel stationed in the Commonwealth. Refer to page 10, Section 10 for issuance of this class to non-resident military personnel.

This license entitles the applicant to trap mammals in accordance with the seasons and regulations established by law.

Class T2 - Resident Citizen Minor Trapping - $8.50

To be issued to any resident citizen of the United States, between 12 and 17 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

All applications from minors must be accompanied by written consent of parent or guardian. This license entitles the applicant to trap mammals in accordance with the seasons and regulations established by law.

Class T3 - Resident Citizen Trapping (Age 65 - 69) - $10.25

To be issued to any resident citizen of the United States 65 - 69 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least six (6) consecutive months immediately preceding date of application.

This license entitles the applicant to trap mammals in accordance with the seasons and regulations established by law.

Class T4 - Non-Resident Citizen Trapping License - $300.00
TO BE ISSUED BY BOSTON FISHERIES AND WILDLIFE OFFICE ONLY

To be issued by the Boston Fisheries and Wildlife office only to any non-resident citizen whose legal residence is outside the Commonwealth.

Class T4 (continued)

This license entitles the applicant to trap mammals in this state in accordance with the seasons and regulations established by law. NON-RESIDENT ALIENS ARE NOT ELIGIBLE FOR THIS LICENSE.

ISSUANCE OF DUPLICATE LICENSES

Class DF - Duplicate Fishing Licenses (Class F1 - F7) - $2.00

To issue a duplicate fishing license, complete the form exactly as an original license (using the information provided on the Duplicate slip) except the license class box and fee. Write the letters "DF" in the license class block, have the licensee write in the $2.00 fee in that block and sign. Record the original license serial number and class in the space provided.

Class DH - Duplicate Hunting License (Classes H1 - H7) - $2.00

To issue a duplicate hunting license, complete the form exactly as an original (using the information provided on the Duplicate slip) except the license class box and fee. Write the letter "DH" in the license class block, have the licensee write in the $2.00 fee in the block and sign. Record the original license serial number and class in the space provided.

Remember to DETACH and DESTROY the Deer Tag, Antlerless Deer and Turkey Permit Application panels when issuing a duplicate H6 or H7 license.

Class DS - Duplicate Sporting Licenses (Classes S1 - S3) - $2.00

To issue a duplicate sporting license, complete the form exactly as an original license (using the information provided on the Duplicate slip) except the license class box and fee. Write the letters "DS" in the license class blockk, have the licensee write in the $2.00 fee in that block and sign. Record his original license number and class in the space provided.

Class DT - Duplicate Trapping Licenses (Classes T1 - T3) - $2.00
DUPLICATE TRAPPING LICENSES FOR CLASS T4 TO BE ISSUED BY BOSTON FISHERIES AND WILDLIFE OFFICE ONLY

To issue a duplicate trapping license, complete the form exactly as an original license (using the information provided on the Duplicate slip) except the license class box and fee. Write the letters "DT" in the license class block, have the licensee write in the $2.00 fee and sign. Record his original license serial number and class in the space provided.

Class M1 - Archery/Primitive Firearm Stamp - $5.10

To be issued to any resident or non-resident who wishes to participate in the exclusive archery/primitive firearms seasons for deer. A hunting license is also required. A non-resident citizen or non-resident alien would be required to procure a big game hunting license (Class H5).

Archery/Primitive firearms stamps are NOT TO BE ISSUED FREE to any person entitled to a free license and are NOT TO BE ISSUED AT HALF-PRICE to any person entitled to a half-price license.

Applicant should be instructed that this stamp must be attached to the back of his hunting or sporting license and signed across the face.

This stamp entitles the licensee to hunt deer by bow and arrow during the exclusive archery season as established by law and/or hunt by primitive firearm during the exclusive primitive firearms season as established by law.

Class M2 - Massachusetts Waterfowl Stamp - $1.25

To be issued to any resident or non-resident who intends to hunt waterfowl. A hunting license and Federal Waterfowl stamp (obtainable at post office) are also required.

Waterfowl stamps ARE NOT TO BE ISSUED FREE to any person entitled to a free license and ARE NOT TO BE ISSUED AT HALF-PRICE to any person entitled to a half-price license.

This stamp entitles the licensee to hunt waterfowl in accordance with the seasons and regulations established by law.

Applicant should be instructed that this stamp must be attached to the back of his hunting or sporting license and signed across the face.

Antlerless Deer Permit Applications

Antlerless Deer Permit Applications are now incorporated as part of the five (5) panel hunting and sporting license form (panel 4). Please Note: Panels 3, 4 & 5 are only to be issued with Classes H1, H2, H3, H4, H5, S1, S2 & S3. Sportsmen should be advised that ONLY ONE application may be submitted by each applicant.

NOTE: Applications must be submitted only to the Division's Westboro office by the applicants. Agents must not accept completed applications.

Bear Permits

Persons inquiring about Bear Permits should be advised that a formal application must be filed and will be available from the Boston office of the Division of Fisheries and Wildlife on or about August 01, 1988. The $5.00 fee should be forwarded with the completed application.

Turkey Permits

Turkey Permit applications are now incorporated as part of the five (5) panel hunting and sporting license form (Panel 5). Please Note: Panels 3, 4 & 5 are only issued with Classes H1, H2, H3, H4, H5, S1, S2 & S3. Sportsmen should again be advised that ONLY ONE application may be submitted by each applicant.

LICENSE PRICE LIST

CLASS NO.	DESCRIPTION	PRICE
F1	Resident Citizen Fishing	$ 12.50
F2	Resident Citizen Minor Fishing	$ 6.50
F3	Resident Citizen Fishing (Age 65 - 69)	$ 6.25
*F4	Resident Citizen Fishing Paraplegic, Blind, Mentally Retarded, and Over 70	FREE
F5	Resident Alien Fishing	$ 14.50
F6	Non-Res. Citizen/Alien Fishing	$ 17.50
F7	Non-Res. Citizen/Alien 7-day Fishing	$ 11.50
T1	Resident Citizen Trapping	$ 20.00
T2	Resident Citizen Minor Trapping	$ 8.50
T3	Resident Citizen Trapping (Age 65 - 69)	$ 10.25
T4	Non-Res. Citizen Trapping (Issued by Boston F&W office only)	$ 300.00
H1	Resident Citizen Hunting	$ 12.50
H2	Resident Citizen Hunting (Age 65 - 69)	$ 6.25
*H3	Resident Citizen Hunting Paraplegic	FREE
H4	Resident Alien Hunting	$ 19.50
H5	Non-Res. Citizen/Alien Hunting (Big Game)	$ 48.50
H6	Non-Res. Citizen/Alien Hunting (Small Game)	$ 23.50
H7	Non-Res. Citizen/Alien Commercial Shooting Preserve 3-day	$ 19.50
S1	Resident Citizen Sporting	$ 19.50
S2	Resident Citizen Sporting (Age 65 - 69)	$ 9.75
S3	Resident Citizen Sporting Over 70 (includes trapping)	FREE
DF	Duplicate Fishing	$ 2.00
DT	Duplicate Trapping	$ 2.00
DH	Duplicate Hunting	$ 2.00
DS	Duplicate Sporting	$ 2.00
M1	Archery/Primitive Firearm Stamp	$ 5.10
M2	Massachusetts Waterfowl Stamp	$ 1.25

*Reciprocal F4 and H3 Paraplegic licenses are available for residents of Maine, New Hampshire, Vermont and Connecticut and may be issued by license Agents or by mail through the Boston office.

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